

Name

Phone

Role or
Group

Group No

To the Treasurer,**Cheque or Bank Transfer Amount Requested (£):****Cheque payable to:****Bank Transfer Account Name:****Sort Code:****Account Number:****Is this money refundable if the event does not take place?**☐ Yes☐ No*Click or Tab and use Spacebar to select options.***Approval received from the Committee or Groups Secretary?**☐ Yes☐ No**Organiser, Please give your opinion of the likely number of tickets or places that will be sold. (To help avoid u3a losses.)****Latest date to receive Cheque or Bank Transfer:****Organiser's Remarks****Signature (Typed is acceptable):****Date:****When finished, save the form and [email it to the treasurer](mailto:u3adacorum.org). Obtain from u3adacorum.org.**

Treasurer's Use Only**N/Code****Department Code****Cheque No/Bank Transfer Ref****Value****Date Issued**