

Name

Phone

Role or
Group

Group No

Income for Meetings

Home groups: £0.50 charge per meeting. All groups may make private arrangements for refreshments, or may claim under Deductions, provided that receipts are submitted.

Select Home
or HallStart
DateEnd
DateNumber of
MeetingsTotal
AttendeesCharge per meeting,
per person

Sub Total Fee Income

Other Income Sources

Sub Total Other Income

Expenditure (Refreshments Optional)

Use minus sign to subtract amounts below.

Receipts must be attached if you wish to claim deductions for refreshments.

Sub Total Expenditure

Total - Income Minus Expenditure

Signature
(Typed)

Date

Bank Transfer: Complete this form and send it to treasurer@u3adacorum.org. Alternatively, post it to Henry Wallis, 10 Campion Road, Hemel Hempstead, HP1 2DN.

Send the fee by Bank Transfer (to Metro Bank) as follows:

Account Name: U3A Dacorum **Sort Code:** 23-05-80

Account No: 13322848 (Not for

membership fees.)

Reference: "Group No, Dates from / to" (eg 177, Sep – Dec 2023), then post or email a scan or photo of this form and receipts to treasurer@u3adacorum.org

Treasurer's use only

Department code:

Cheques/BTRF £

Remittance Number

Received

BTRF Ref/Date