



## GIFT AID DECLARATION – multiple donation

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below

I want to Gift Aid my donation of £  and any donations I make in the future or have made in the past four years to

University of the Third Age Dacorum

I am a UK taxpayer and understand that if I pay less Income Tax and or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

### My Details

Title	<input type="text"/>	First name or initial(s)	<input type="text"/>
Surname	<input type="text"/>		
Full Home Address	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
Postcode	<input type="text"/>	<input type="text"/>	
Date	<input type="text"/>		
Signature	<input type="text"/>		

*(Signature not required for online submissions.)*

Please notify U3A Dacorum if you:

- Want to cancel this declaration,
- Change your name or home address,
- No longer pay sufficient tax on your income and/or capital gains.

If you pay income tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all you Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Download, save and complete this form. Save your completed copy, then email it to [members@u3adacorum.org](mailto:members@u3adacorum.org). It may be emailed with you membership application, or separately.

## SUBSCRIPTION AND GIFT AID

Gift Aid is a scheme whereby charities receiving donations and subscriptions can claim back tax which has already been paid by the donors.

U3A Dacorum is a registered charity (No. 1012612) and qualifies to claim back tax under the Gift Aid scheme. The benefit to us is 25% of Annual Subscriptions, a substantial increase in our income.

It is not necessary to fill in a form every year. You only have to complete one declaration and after that, the organisation does all the work. Of course, if you change your mind or cease to pay UK tax, you must let the Treasurer know.

An important point: This is not going to cost you anything. The cost falls on the Chancellor, who has agreed to part with a little of the tax he takes from you. Equally importantly, it does not ask you to let us know anything other than that you are a taxpayer. (Income Tax and Capital Gains Tax are both included in the scheme.)

**Joint Members: *Each partner who is a tax payer should complete their own Gift Aid declaration.***

1. You must pay an amount of income tax and/or Capital Gains tax at least equal to the tax that the charity reclaims on your donations in the tax year (currently 25p for each £1 you give).
2. You can cancel this Declaration at any time by notifying the charity.
3. If in the future your circumstances change and you no longer pay tax on your income and Capital Gains equal to the tax that the charity reclaims, you can cancel your Declaration (see Note 1).
4. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment Tax Return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity, or ask your local Tax Office for Leaflet IR65.
6. Please notify the charity if you change your name or address.
7. If a couple are paying from a joint bank account and both wish to Gift Aid they need submit only one Gift Aid form. If the couple both wish to Gift Aid and are paying from individual bank accounts they should submit individual Gift Aid forms and separate cheques/bank transfers for e.g. £13 each for a joint membership of £26. If a reduced rate membership is being paid because either partner is a member of another U3A please refer to the Membership secretary for guidance.

### **Return to:**

U3A Dacorum Membership Secretary  
68 Lawn Lane  
Hemel Hempstead  
HP3 9HW